E - Governance Policy

E – GOVERNANCE POLICY

E-governance is the application of ICT for delivering services to the stakeholders of an organization. The exchange of information, integration of various stand alone systems and services between institution and the stake holders are covered under e-governance. E–governance promotes more efficient and effective administration facilitates more accessible services, allows public to access information and making the administration more accountable and transparent.

The institution has recognized the importance of e-governance in the year 2014 and initiated steps in incorporating the e-governance into various functions of the Institution. The objectives and benefits of implementation of e-governance in the functioning of the institution are identified and a policy is formulated and approved in the IQAC meeting held on 13-10-2014.

Objectives of the Policy:

- ✓ To provide effective and efficient system of governance within the Institution
- ✓ To adopt and implement e-Governance in all functions of the institution such as Administration, Teaching and Learning Process, Pay Roll and Financial Accounting, Student Admission and Examinations.
- ✓ To facilitate easy access to information for all stake holders through well maintained website and electronic notice boards.
- ✓ To promote transparency and accountability in the Institutional activities.
- ✓ To enable efficient communication among the various sections of the Institution.
- ✓ To upgrade the e-governance tools regularly for its effective utilization.

Benefits of E-Governance

The benefits of e-governance in an educational sector are improved efficiency, transparency and accountability in administrative activities, easy and speed access to services and cost saving in administrative services.

The multi-faceted benefits of e-governance can be summarised as follows:

- Increase in the operational efficiency of the departments and reducing the duplication of work among the departments.
- Preparation of academic reports becomes automated.
- Submission of application forms and fee payment through online.
- The management, faculty members, students and administrative staff get connected to each other leading to improved performance in delivering services.
- Equal opportunity for access to information is provided regardless of one's physical location and physical disability thus removing distance and other barriers.
- Significant reduction in usage of paper, time, and manpower by using e-mail notices, use of e- content in teaching learning process and online feedback system.

The institute shall sanction the finance and other facilities required to implement and maintain the e-governance in all activities to meet the expected objectives.

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