



# SIDDHARTHA

ACADEMY OF HIGHER EDUCATION

**DEEMED TO BE UNIVERSITY**

(Under Section 3 of UGC Act, 1956)

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30<sup>th</sup> December, 2025

## Minutes of 6<sup>th</sup> (40<sup>th</sup>) IQAC meeting

Minutes of the 6<sup>th</sup> (40<sup>th</sup>) Internal Quality Assurance Cell (IQAC) meeting held on Tuesday 23<sup>rd</sup> December 2025 in Siddhartha Academy of Higher Education, (Deemed to be University), at 11.00 AM. Prof. P.Venkateswara Rao, Chairperson, IQAC and Vice Chancellor, welcomed the external and all internal members of IQAC. He called for the meeting and conducted the proceedings.

### Members Present:

|   |   |
|---|---|
| <b>Chairperson</b> :                            | Dr P. Venkateswara Rao, Chairperson, IQAC and Vice Chancellor, Siddhartha Academy of Higher Education, (Deemed to be University)  |
| <b>Senior Administrative Officers</b> :         | Dr A.V.Ratna Prasad, Pro Vice Chancellor<br>Dr M.Ravichand, Registrar<br>Dr T.Anuradha, COE<br>Dr D.Venkata Rao, Dean, School of Engineering  |
| <b>Teachers</b> :                               | Dr P.V.R.L.Narsimham, Dean, Examination and Evaluation<br>Dr D.Rajeswara Rao, Dean, Industry Relations Training & Placement<br>Dr G.N.Swamy, Dean, Student Affairs and Admissions<br>Dr N.Ravi Kumar, Professor, HOD, ME Department<br>Dr Srisaila A, Assistant Professor, Selection Grade, IT Department |
| <b>Employers/Industrialist / Stakeholders</b> : | Shameer Basha Y. Manager Analog Port, Hyderabad   |
| <b>Local Society, Students and Alumni</b> :     | Dr B.Paparao, Sr. Consultant Joint Replacement, Arthroscopy & Sports Specialist Surgeon, Kamineni Hospitals Vijayawada<br>Mr. Basava Mohan Kumar, Asst. CIDO/ERP (transmission corporation of A.P)<br>P.Veeranjaneyulu, I Year B.Com  |
| <b>IQAC Coordinator and Co-Coordinators</b> :   | Dr G.L.Madhumati, Professor, IQAC Coordinator<br>Dr CSS Anupama, Associate Professor, IQAC Co-Coordinator<br>Dr Lakshmi Keshav, Associate Professor, IQAC Co-Coordinator  |
| <b>Special invitees</b> :                       | Dr Mohammad Ismail Dean Academics, Professor, CSE Department<br>Dr S. Srinivas Prasad. Professor, HOD, ME Department<br>Dr. K Purna Chandra Rao, HOD, MCA Department<br>Dr. A. Sree Ram. HOD, MBA Department<br>Dr G.Anuradha, Associate Professor, CSE Department  |

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|  | Dr S.Srinivasa Rao, Associate Professor, Chemistry Department<br>Dr. Ch. Baby Rani, HOD Mathematics Department<br>Dr K. Narendra, Associate Professor, Physics Department<br>Dr. B. Neelambaram, Assistant Professor, English Department<br>Dr P.Durga Prasada Rao, Assistant Professor, EIE Department<br>Dr M.V.D.N.S.Madhavi, Assistant Professor, Selection Grade, Mathematics Department<br>Dr M.Durga Bavani, Assistant Professor, Chemistry Department<br>Dr B.V.V.Padmavathi, Assistant Professor, English Department<br>Dr. K.Parish Venkata Kumar, Assistant Professor, MCA Department<br>Dr. N. Sailaja, Assistant Professor, MBA Department<br>Mrs. K.Lalitha, Assistant Professor, EEE Department<br>Dr P. Satyanarayana, Assistant Professor. ECE Department<br>Mr K.V.N.S. Sudheer Kumar, Assistant Professor, ME Department<br>Ms. Keya Sarkar, Assistant Professor, School of Law |
|--|--|

The Chairperson commenced the meeting by informing the members that the first semester had been completed and the second semester classwork had commenced. He further expressed his pleasure in announcing that the Cyber Security Laboratory had been inaugurated and would be available for students to undertake project work. He then requested the IQAC Coordinator to present the agenda of the meeting. The following items were taken up for discussion and were deliberated upon in detail by the IQAC Coordinator.

**Item 1: To confirm the minutes of the IQAC meeting held on 19<sup>th</sup> September, 2025. Action taken report on the proposals of 5<sup>th</sup> (39<sup>th</sup>) IQAC meeting.**

**The first agenda in previous meeting** is the report about the outcome of Academic and Administrative Audit (AAA) - AY 2024-25 was presented on 19th September, 2025. Action taken report is presented in this meeting held on 23.12.2025.

The Academic and Administrative Audit (AAA) for AY 2024-25 was conducted to assess institutional performance across key parameters covering POs, PSOs and Curriculum, Faculty information and their contribution, Teaching- Learning process and Evaluation, Research, Consultancy and Extension, Infrastructure and Learning Resources, Student Information, support and progression, Governance, Leadership and Management. This meeting reviewed actions taken based on audit findings, demonstrating significant achievements in research outputs, faculty development programs, online certifications, professional memberships, value-added courses, industry collaborations and financial sustainability which provide a holistic view of institutional quality enhancement efforts.

## Review of Key Performance Parameters

### (i) Faculty Development Programs (FDPs)

- Total Faculty Participation in FDPs: 264 instances
- Focus Areas: Aligned with departmental needs and emerging technologies
- Mandatory FDP participation policy for all faculty members

### (ii) Online Certifications (NPTEL / Equivalent):

- Total Certifications: **100**
- Completion Rate: **Monitoring ongoing for enrolled courses**
- Integration: **Certifications aligned with curriculum enhancement and each faculty must do at least one certificate per year**

### (iii) Faculty Professional Body Memberships

- Active Memberships: **222 existing memberships**
- New Memberships (AY 2024-25): **61 additional memberships**
- Financial Investment: **₹2,75,000 allocated for membership support**

### (iv) Collaborative Activities

- Total Collaborative Activities: 135 MoUs with various stakeholders
- Nature of Collaboration: Research partnerships, student internships, faculty exchange, resource sharing

(v) **Quarterly R&D Goals and Progress**, its statistics is presented in meeting. AY.2025-26 R&D Quarterly statistics till now are:

| Parameter                              | Achievement Status |
|--|--------------------|
| Faculty Publications (Scopus/SCI/IEEE) | 106 publications   |
| Patents (Filed/Published/Granted)      | 49/28/4            |
| Research Funding                       | ₹57.11 Lakhs       |
| Consultancy Revenue                    | ₹122.72 Lakhs      |
| MoUs and Collaborations                | 135 MoUs           |
| Innovative Models                      | 113 models         |
| Extension Activities by faculty        | 55 participants    |

**Second agenda in previous meeting** is awareness on Maturity-Based Grading System under the revised NAAC framework for systematic evaluation and continuous improvement of institutional practices across quality parameters.

As per Radha Krishnan commission report existing NAAC criterion-based evaluation is to be proposed as Maturity-Based Grading System under Binary Accreditation Framework focusing on

Input, Process and Outcome attributes. This shift emphasizes a holistic assessment approach with a total assessment score of 1000 points distributed across:

- Input Attributes : 225 points
- Process Attributes : 350 points
- Outcome Attributes : 325 points
- Uniqueness Factor : 100 points

**Item 2: To enhance the effectiveness, frequency, and utilization of feedback collected from key stakeholders - students, faculty, parents, alumni, and employers - for continuous quality improvement in academic and administrative processes**

The IQAC Coordinator highlighted the need for standardization of stakeholder feedback mechanisms, as it was observed that different Schools/Departments were using varied feedback formats, leading to non-uniformity in data collection and analysis.

**After detailed discussion, the committee unanimously resolved to constitute a Stakeholder Feedback Standardization Committee.**

The committee shall:

- Review existing stakeholder feedback proformas used by various Schools/Departments.
- Develop standardized feedback formats for stakeholders such as Students, Parents, Alumni, Employers, Faculty, and Programme exit feedback.
- Ensure uniform data collection, documentation, and analysis across the university.
- Submit the finalized standardized proformas to IQAC for approval and implementation.

The schedule is:

| <i>Task</i>                                 | <i>Actions to be taken</i>  | <i>Due Date</i>                             |
|---|---|---|
| Constitution of a Standardization Committee | Involving faculty from all departments - Sciences/MBA/Engineering                                 | On or before 31 <sup>st</sup> December 2025 |
| Review of Existing Proformas                | Collect and review all existing stake holder feedback proformas, identify gaps and best practices | On or before 10 <sup>th</sup> January 2025  |
| Development of Uniform Feedback Proformas   | Development of standardized feedback proformas as per the current accreditation framework         | On or before 31 <sup>st</sup> January 2025  |
| Approval and Adoption                       | Meeting with Vice chancellor for approval   | On or before 10 <sup>th</sup> February 2025 |
| Orientation                                 | Training on feedback collection, analysis, and preparation of action taken report                 | On or before 23 <sup>rd</sup> February 2025 |
| Implementation and                          | IQAC monitor compliance and ensure timely   | The Proformas shall be                      |

|  |   |   |
|--|---|---|
| Monitoring                             | submission and review feedback  | mandated for use across all Schools and Departments, Continuous |
| Documentation & Continuous Improvement | Maintaining consolidated stakeholder feedback reports and ATRs , If necessary periodic revision as per accreditation bodies and institutional requirement | Annual review   |

The IQAC Coordinator informed the members that the Student Satisfaction Survey (SSS) is recently conducted as per NAAC guidelines on teaching learning process.

- Total number of students who responded – 2400
- Response scale is 0 to 4 where 0= Very Poor and 4=Always Effective

The compiled Student Satisfaction Survey results were presented in meeting. The presentation included:

- Methodology adopted for conducting the survey
- Total number of student respondents
- Key parameters assessed
- Quantitative and qualitative feedback received from students
- Overall satisfaction index

#### **Key Parameters Assessed:**

The Student Satisfaction Survey assessed students' perceptions on the following key parameters:

1. Quality of teaching–learning process
2. Preparedness and subject knowledge of faculty
3. Clarity of explanation and communication skills of teachers
4. Fairness and transparency in internal evaluation
5. Academic support and mentoring provided by faculty
6. Availability and adequacy of learning resources
7. Use of ICT and innovative teaching methods
8. Opportunities for experiential learning and skill development
9. Institutional support for co-curricular and extracurricular activities
10. Overall learning environment and academic atmosphere

#### **Quantitative and Qualitative Feedback Received from Students**

Majority of responses fall in the higher satisfaction range, indicating positive student perception of academic and institutional practices.

Percentage distribution of responses reflects strong agreement and satisfaction across most parameters, with minimal negative feedback.

Lower percentage values correspond to neutral or improvement-oriented responses, indicating scope for enhancement in select areas.

A small but consistent proportion of responses (generally ranging between 0.5% to 6-10%) correspond to neutral or lower satisfaction levels. These responses, though limited in number, highlight specific areas where student expectations are partially unmet. The qualitative interpretation suggests that the institution is performing well overall; incremental improvements can further enhance student experience and engagement.

Based on responses, the following areas may be considered for further improvement:

- Enhance use of innovative pedagogies and experiential learning methods.
- Improve academic mentoring, remedial classes, and guidance for slow and advanced learners.
- Increase availability of faculty interaction beyond classroom hours.
- Ensure timely feedback on examinations, assignments, and internal assessments.
- Strengthen career guidance, placement training, internships, and industry exposure.
- Expand opportunities for innovation, research, clubs, technical competitions, and skill development activities.
- Encourage greater student participation in institutional initiatives.

**Item 3: Discussion on strengthening the institutional ecosystem for innovation, incubation, and startup development through active faculty and student engagement, collaboration with industry, and support from the Institution's Innovation Council (IIC).**

The meeting highlighted the projection of student projects mapped with society, industry, environment, sustainability, health, innovation, and entrepreneurial outcomes etc, showcasing how much percentage academic projects address real-world and societal challenges. The presentation included details of awards received, innovations developed, and startups initiated by students during the past three academic years, demonstrating the effectiveness of project-based learning, innovation-driven curriculum integration, and institutional support in translating student ideas into impactful solutions and entrepreneurial ventures.

The Institution Innovation Council (IIC) initiatives were discussed in the meeting, focusing on strengthening the institutional ecosystem for innovation, incubation, and startup development through active faculty and student engagement, industry collaboration, and structured institutional support. The University has demonstrated notable achievements including receipt of

grant-in-aid support for Capacity Building Workshops, increased student and faculty startup registrations, improved IPR filing and research outputs, recognition in the NIRF Innovation Ranking (51–100 band), formulation of a structured startup policy, and mentoring of other institutions.

Innovation has been embedded into the curriculum through project-based learning, hackathons, IPR awareness programs, and national-level competitions, resulting in the registration of 12 student startups and a cumulative total of 448 patents. The meeting also emphasized strategic recommendations such as aligning innovation activities with NEP 2020 and Start-up India, promoting innovation-driven thinking, strengthening incubation and mentorship mechanisms, encouraging interdisciplinary collaboration, and ensuring sustainable financial and institutional support for innovation and entrepreneurship.

**It was resolved that:**

- The IIC shall continue to strengthen innovation-centric activities across all Schools/Departments.
- Progress shall be reviewed periodically in subsequent IQAC meetings

**Recommendations by Members of IQAC Committee:**

- **Mr. Basava Mohan Kumar, Asst. CIDO/ERP (transmission corporation of A.P)** suggested that innovative models should be made available through the website.
- **Dr. D. Rajeswara Rao, Dean – Industry Relations, Training & Placement,** emphasized the need to upload innovative models on the department website
- **Dr. P. V. R. L. Narsimham, Dean – Examination and Evaluation,** recommended collecting student feedback twice per semester, once within 10 days of the commencement and again at the end of the semester and highlighted the need to sensitize and orient students to read and understand the feedback questions carefully before responding.
- **Prof. P. Venkatewara Rao, Chairperson, IQAC and Vice Chancellor,** suggested that the Placement Cell obtain feedback from employers during the recruitment process and communicate the same to the respective departments.

He also suggested that law students and faculty be adequately enlightened and oriented on the importance of stakeholder feedback and that the collected feedback be forwarded to IQAC for necessary analysis and appropriate action. He further recommended that the library working hours be extended depending on the need and the respective Heads of Departments ensure the availability of laboratories with flexible working hours for students.

- **Dr. A. V. Ratna Prasad, Pro Vice Chancellor**, suggested designing standardized feedback proformas for all stakeholder categories in accordance with the schedule prescribed by IQAC. He further recommended that department coordinators use the newly designed forms to collect employer feedback from industry representatives visiting the institution for placements and advised setting a minimum feedback collection target for the Training and Placement Office (TPO).

He also requested IQAC to communicate department-wise goals pertaining to faculty certifications, professional memberships, participation in external activities, and research publications to the respective departments. He further advised the Heads of Departments to focus on areas falling below the expected level and to motivate the concerned faculty members to achieve the stipulated targets

- **Ms. Keya Sarkar, School of Law** requested that the newly designed stakeholder feedback forms be shared with them.



Dr G.L. Madhumati  
IQAC Coordinator



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