



SIDDHARTHA ACADEMY OF HIGHER EDUCATION

An Institution **DEEMED TO BE UNIVERSITY**

(Under Section 3 of UGC Act, 1956)

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16-04-2025

To
All the Head of the Departments

Sub: Formation of Research Advisory Committee (RAC) for each Ph.D Scholar to monitor the progress of research - Reg

Dear Sir,

All Heads of Departments are requested to form **Research Advisory Committee (RAC) for each Ph.D Scholar under their supervision**. The RAC will play a crucial role in guiding; monitoring the scholar's research activities and overall academic progress.

This committee will remain functional throughout the entire duration of the Ph.D. Program and will meet periodically as per the academic calendar or as deemed necessary.

- Submit the list of Committee Members to the undersigned and Ph.D Program Coordinator on or before May 15th, 2025.

Composition of RAC:

1. Head of the Department in which the Research Scholar is enrolled	- Chairman
2. Research Supervisor (s)	- Convener
3. Two eligible faculty members to be nominated by the Vice-Chancellor from the list suggested by the Supervisor. The list may comprise of faculty members from any department within the university based on research area of the research scholar. (Minimum of 8 members list to be enclosed with one page of Bio-data)	- Member

In case any member goes on long leave or resigns or retires from the University, the Vice-Chancellor will nominate another member.

Committee Responsibilities:

- To review the research proposal and finalize the topic of research and identify the courses that he / she may have to do.
- To periodically review and assist in the progress of the research work of the research scholar.
- A research scholar shall appear before the RAC once in six months to make a presentation of the progress of his/her work for evaluation and further guidance. The six-monthly progress reports shall be submitted by the RAC to the University with a copy to the research scholar.
- In case the progress of the research scholar is unsatisfactory, the RAC shall record the reasons for the same and suggest corrective measures. If the research scholar fails to implement these corrective measures, the RAC may recommend the cancellation of Ph.D. admission.

Copy to: All Hod's & Ph.D Programme Coordinator

M. Ravichand
16/4/25
Dr. M. Ravichand
Registrar
Siddhartha Academy of Higher Education
(Deemed to be University)